

RISK MANAGEMENT POLICY
of the
DePaul University
PANHELLENIC COUNCIL
Proposed April 27, 2005

ARTICLE I. PREFACE

This policy shall be in accordance with all local, state, and DePaul University regulations governing the use and/or consumption of alcohol or illegal substances. By abiding by the following guidelines, each chapter fulfills an obligation to act responsibly in social situations, thus advancing and enhancing the future of the DePaul Greek Community. Any chapter that knowingly violates the guidelines will have endangered not only their chapter, but also the entire Greek community. Necessary action, deemed appropriate by the Panhellenic Council or Judicial Board, will be taken in order to protect the Greek Community.

ARTICLE II. PURPOSE

The purpose of this policy shall be to encourage the responsible use of alcohol by all Panhellenic chapter members and to decrease the legal liabilities of each chapter. The DePaul University Panhellenic Council hereby establishes the following Risk Management Policy for its member chapters in order:

- A. To first and foremost increase the safety of the members and guests of the individual chapters
- B. To aid in ensuring a positive and equitable Greek experience for all members
- C. To utilize the educational role which our chapters play in developing members' attitudes in fostering responsible use of alcohol
- D. To affirm the system's tradition of commitment to responsible and innovative self-government
- E. To increase awareness and promote the safe and responsible use of alcohol by member chapters, both individually and within the chapter as a whole

ARTICLE III. LIMITATIONS

This policy upholds the guiding principles based off the FIPG Risk Management Manual produced by FIPG, Inc. the risk management association of men's and women's fraternities. These are modifications and have their limitations. This policy does not cover all the risk management guidelines of the DePaul University Panhellenic Council. All regulations specified by the FIPG Risk Management Manual, the DePaul University Student Code of Conduct, and each member chapter's own risk management policies should be adhered to.

ARTICLE IV. SOCIAL FUNCTIONS

Section 1: Definition

A social function shall be defined as a social gathering, any event, or the continuation of such event, sponsored by a Greek chapter held on or off campus planned, organized, or funded by one or more member chapters.

Section 2: General Provisions

- A. No alcohol shall be allowed at University sponsored Greek Week events.
- B. Alcohol shall be allowed at a function only if it bring-your-own-beverage (BYOB—where guests that are of legal drinking age bring their own beverages to consume at the event), catered by a licensed caterer using a cash bar, or held at a licensed liquor establishment and follow a Third Party Vendor agreement (where alcohol is provided by a vendor that is licensed to distribute alcoholic beverages and will be checking IDs).
- C. No alcoholic beverages may be purchased through the chapter treasury nor may the purchaser of alcoholic beverages for members or guests be undertaken or coordinated by any member in the name of or on behalf of the chapter (passing the hat, slush fund, selling cups, etc.). The purchase or use of a bulk quantity of common sources of alcoholic beverages, e.g., kegs or cases, is prohibited.
- D. No communal alcohol container shall be permitted at any social event unless utilized and controlled by a licensed caterer.

Section 3: Event Management

At any social event where alcohol is present, the following criteria shall be followed:

- A. Each function will have a door monitoring station at the event entrance.
- B. Door monitors shall make sure that all persons entering are members or invited guests, check identification, secure a wristband (except in a licensed liquor establishment) on all persons who are 21 years or older, and prevent entrance of persons who are visibly intoxicated for whom a designated driver shall be summoned or a cab be called for their transportation. A birthday list is recommended, which lists the birthdays of all who are present at the event.
- C. Sober Monitors, numbering 4 or 10% of the membership in attendance (whichever is greater), shall be available for the duration of the social event. If the event is held at a licensed liquor establishment, the list must be with the facility management and the chapter officer in charge of the event. In lieu of designated drivers, a member chapter may utilize a contracted transportation system.
- D. At least one non-alcoholic beverage (excluding water) and food shall be provided by the chapter for the duration of the event.
- E. No chapter may co-sponsor an event with an alcohol distributor, charitable organization, or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold, or otherwise provided to those present.
- F. Advertisements for any event may not mention or imply alcohol in a prominent way and may not refer to the amount of alcohol sold with the exception of location and age requirements. No advertisements shall be allowed that define drink specials.

ARTICLE V. AGE IDENTIFICATION

Section 1

Illinois law requires all individuals consuming alcohol to be at least 21 years of age.

Section 2

All initiated members, associate members, new members, and guests must abide by all state, local, and University regulations.

- A. It is required that chapters distinguish each person who is of legal drinking age through the exclusive use of wristband identification (no stamps, markers, or stickers may be used).

ARTICLE VI. ALCOHOLIC BEVERAGES

Section 1: Sponsorship

- A. All functions must take place at a third party vendor or be BYOB.
- B. When hosting or attending functions of another sponsoring group, the chapter shall not permit, tolerate, encourage, or participate in “drinking games,” or any other function for the sole purpose of consuming alcohol in large quantities over a short period of time.
- C. The possession, sale, and/or use of any illegal drugs or controlled substances is strictly prohibited.
- D. As stated in the NPC Unanimous Agreements, no Panhellenic member group shall sponsor or co-sponsor an event at any fraternity or sorority chapter property.

ARTICLE VII. SPECIAL FUNCTIONS

Section 1: Recruitment Functions

- A. All functions designated as Recruitment functions associated with any chapter will be non-alcoholic functions.
- B. No alcohol shall be provided at any new member activity or ritual of the chapter, with the exception of formal and semi-formal events held at public establishments (i.e., hotels) licensed to serve alcohol.
- C. The use of alcohol at a recruitment event is strictly prohibited and shall result in immediate disqualification of the chapter from the formal recruitment period and any additional judiciary action as designated by the DePaul University Panhellenic Judicial Policy.

ARTICLE VIII. TIME REGULATIONS

Section 1

All functions will have a designated starting and ending time.

Section 2

Alcohol may be served at a function for a maximum of six hours and then not again for a minimum of six hours.

Section 3

No alcohol may be served after 2:00 AM at any function.

Section 4

All time regulations as specified by the FIPG Policy shall be adhered to.

ARTICLE IX. EDUCATION

Section 1

Each chapter shall annually educate its members of the Panhellenic Risk Management Policy and FIPG Policy.

Section 2

Social Chairpersons and Presidents of each member chapter shall be required to attend an educational seminar sponsored by the Panhellenic Council once a year. Seminars will be held after formal recruitment, fall quarter. Failure to send a representative to the seminar will result in a \$25.00 fine.

Section 3

Each chapter will have an alcohol awareness education program for its members in the fall term and for each new member class each quarter of the school year. Program content must be approved by the Panhellenic or inter/national headquarters in advance and be completed by the final meeting of the quarter of Panhellenic. The Panhellenic Council may attend these programs to verify the attendance at and the execution of these programs.

Section 4

Each chapter is required to have a chapter officer responsible for the Risk Management of the respective chapter. The contact information for this officer shall be on file with the Panhellenic President, Head Judiciary, and the Greek Advisor.

ARTICLE X. VIOLATIONS

Section 1

Panhellenic and/or member chapters may initiate appropriate judicial proceedings following violations of this policy, according to the Panhellenic Council Judicial Structure & Grievance Procedure.

Section 2

Chapter officers are expected to report any illegal use of alcohol and/or violation of IFC/Panhellenic policies to the appropriate DePaul Panhellenic Council officers.

Section 3

Violations of the Panhellenic Council Risk Management Policy shall be determined by the Panhellenic Council and/or the Judicial Board/Chief Justice. Sanctions may include fines, educational programs, probation, social suspension, intramural suspension, or expulsion of the member chapter as well as notification of such determined violations to the respective inter/national chapter headquarters.

Section 4

Multiple violations at the same social event will warrant multiple sanctions.

Section 5

All fines collected shall be credited to the Panhellenic Council for educational programming.

ARTICLE XI. MISCELLANEOUS

Section 1: Good Faith

No policy can cover all of the possible situations that may arise. When this policy is not specific in a certain point, member chapters are expected to conduct their activities in the spirit of social responsibility embodied in this policy and in compliance with their own chapter Risk Management Policy. Member chapters in violation of this policy's intent will be subject to review and fines, etc. by the Panhellenic Council, respectively.

Section 2: Indemnification

The member chapters agree to hold harmless and indemnify the Panhellenic Council and the Greek Advisor from any and all liability, including cost of defense, arising out of the administration of the policies described herein.

Section 3: Amendments

This Policy may be amended (in identical form) by a majority vote of the Panhellenic Council.

Section 4: Effective Date

This Policy shall take effect and be in force from and after May 4, 2005.

AMENDED, ADOPTED, and ENACTED on May 4, 2005 by the Panhellenic Council of DePaul University.